



NOTICE OF A MEETING

(In compliance with Sec. 551.041, Et. Seq., Tex. Gov't. Code)

NOTICE is hereby given that the Board of Directors of the Jersey Village Crime Control and Prevention District (CCPD) will hold a meeting on July 17, 2023 at 6:00 p.m. in the Civic Center Auditorium at 16327 Lakeview Drive, Jersey Village, Texas 77040.

ITEM(S) to be discussed and acted upon by the Board at this meeting is/are listed on the attached agenda.

AGENDA

- A. Open Meeting. Call the meeting to order and the roll of appointed officers will be taken.
- B. CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.
- C. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2023, and ending July 17, 2024. *Lorri Coody, City Secretary*
- D. Consider approval of the minutes of the Crime Control and Prevention District (CCPD) Meeting held on July 18, 2022. *Board Secretary*
- E. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District's Budget for the fiscal year 2023-2024. *Board President*
- F. Consider Resolution No. 2023-01, adopting a budget for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof. *Board President*
- G. Adjourn

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: July 6, 2023 at 1:30 p.m. and remained so posted until said meeting was convened.

Lorri Coody, City Secretary



In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending public meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

- B.** CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2023

AGENDA ITEM: C

AGENDA SUBJECT: Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2023, and ending July 17, 2024.

Dept./Prepared By: Lorri Coody, City Secretary

Date Submitted: June 20, 2023

EXHIBITS:

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

In accordance with the Directives of City Council, the City Council and the City Manager serve as the Board of Directors for the Crime Control and Prevention District.

Sec. 363.103 of the Local Government Code requires that the Board shall elect from among its members a president and vice president. The board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district. Each officer of the board serves for a term of one year.

Accordingly, all officers of the CCPD will serve a term of one year beginning July 18, 2023 and ending July 17, 2024.

This item is to address the requirements of LGC Section 363.103.

RECOMMENDED ACTION:

MOTION: Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2023, and ending July 17, 2024.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

**MINUTES OF THE MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT**

July 18, 2022 – 6:00 p.m.

The Crime Control and Prevention District (CCPD) of the City of Jersey Village, Texas, convened on July 18, 2022, at 6:00 p.m. in the Civic Center Auditorium located at 16327 Lakeview, Jersey Village, Texas.

A. Open Meeting - The meeting was called to order at 6:00 p.m. by President Bobby Warren with the following present:

President, Bobby Warren
Director, Drew Wasson
Director, Sheri Sheppard
Director, Michelle Mitcham
Director, James Singleton
Director, Jennifer McCrea
Director, Austin Bless

City Attorney, Justin Pruitt
City Secretary, Lorri Coody

Staff in attendance: Robert Basford, Assistant City Manager; Mark Bitz, Fire Chief; Kirk Riggs, Chief of Police; Isabel Kato, Finance Director; Maribel S. Frank, Accounting Manager; Laura Capps, Human Resources Manager; Abram Syphrett, Director of Innovation and Technology; and Maria Thorne, Administrative Assistant.

B. CITIZENS' COMMENTS - Any person who desires to address the Crime Control and Prevention District (CCPD) Board regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and CCPD Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the CCPD Board.

There were no public comments.

C. Election and appointment of officers – President, Vice President, and Secretary for the term, which will begin July 18, 2022 and ending July 17, 2023.

Lorri Coody, City Secretary, introduced the item. Background information is as follows:

On May 10, 2021, City Council appointed the City Council and the City Manager to serve as the Board of Directors for the Crime Control and Prevention District.

Sec. 363.103 of the Local Government Code requires that the Board shall elect from among its members a president and vice president. The board shall appoint a secretary. The secretary need not be a director. The person who performs the duties of auditor for the political subdivision shall serve as treasurer for the district. Each officer of the board serves for a term of one year.

Accordingly, all officers of the CCPD will serve a term of one year beginning July 18, 2022 and ending July 17, 2023.

This item is to address the requirements of LGC Section 363.103.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 18, 2022

With limited discussion on the matter Board Member Wasson moved to elect Bobby Warren as President, Michelle Mitcham as Vice President, and the City Secretary as the Board Secretary. Board Member McCrea seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bleess
President Warren

Nays: None

The motion carried.

D. Consider approval of the minutes of the CCPD Meetings held on July 19, 2021.

Director Singleton moved to approve the minutes for the meeting held on July 19, 2021. Director Wasson seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bleess
President Warren

Nays: None

The motion carried.

E. Consider Resolution No. 2022-01, amending the 2021-2022 Crime Control and Prevention District’s Budget in the amount of \$30,296.00 and authorizing the funding associated with the annual contract maintenance fees for Flock cameras from the Crime Control Prevention District Fund.

Kirk Riggs, Chief of Police, introduced the item. Background information is as follows:

The Jersey Village Police Department is requesting the approval of \$30,296.00 to cover the balance due for Flock camera contract maintenance fees. The annual cost per camera increased from \$2,000 to \$2,500 in years 4-6 of the contract. The original amount budgeted did not account for the price increase, due to Flock’s billing cycle starting in June. This expenditure will be funded from the Crime Control and Prevention District account.

The Board engaged in discussion about the benefits of these cameras.

With no further discussion on the matter, Board Member Sheppard moved to approve Resolution No. 2022-01, amending the 2021-2022 Crime Control and Prevention District’s Budget in the amount of \$30,296.00 and authorizing the funding associated with the annual contract maintenance fees for Flock cameras from the Crime Control Prevention District Fund. Board Member Singleton seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bleess
President Warren

Nays: None

The motion carried.

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 18, 2022

RESOLUTION NO. 2022-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT, AMENDING THE BUDGET OF SUCH DISTRICT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022 IN THE AMOUNT OF \$30,296.00; AND AUTHORIZING THE FUNDING ASSOCIATED WITH THE ANNUAL CONTRACT MAINTENANCE FEES FOR FLOCK CAMERAS.

F. Conduct a public hearing on the proposed Jersey Village Crime Control and Prevention District’s Budget for the fiscal year 2022-2023.

The Public Hearing was opened at 6:08 p.m., giving all interested parties the right to appear and be heard on the proposed fiscal year 2022-2023 Crime Control and Prevention District (CCPD) budget.

Chief Riggs gave background information on the requested supplementals for FY 2022-23 as follows:

Item	Cost	Funding Source	Line Item
<i>Detective Sergeant</i>	136,500.00	CCPD	27-5523 / 21-3001
<i>Crime Prevention/Marketing Supplies</i>	3,000.00	CCPD	27-3505 / 21-3505
<i>Crime Scene Processing Equipment</i>	12,000.00	CCPD	27-3523 / 21-3523
<i>Drones & Mapping Software</i>	18,000.00	CCPD	27-3523 / 21-3523
<i>Drone Operator Training</i>	4,000.00	CCPD	27-5029 / 21-5029
<i>(1) Additional Taser</i>	1,700.00	CCPD	27-3523 / 21-3523
<i>Drug Evidence Destruction</i>	3,000.00	CCPD	27-3523 / 21-3523
<i>Vigilant Facial Recognition Software</i>	4,250.00	CCPD	27-5030 / 21-5030
<i>Flock Maintenance Agreement</i>	130,000.00	CCPD	27-5030 / 21-5030
<i>Tyler New World Annual Maintenance</i>	130,275.00	CCPD	27-5030 / 21-5030
<i>Body Camera Warranty</i>	7,000.00	CCPD	27-5030 / 21-5030
<i>Total</i>	\$449,725.00		

President Warren then called upon anyone wishing to speak at the public hearing.

With no one signing up to speak, President Warren closed the Public Hearing at 6:15 p.m.

G. Consider Resolution No. 2022-02, adopting a budget for the ensuing fiscal year, beginning October 1, 2022, and ending September 30, 2023 in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

REGULAR MEETING OF THE JERSEY VILLAGE
CRIME CONTROL AND PREVENTION DISTRICT – July 18, 2022

The Board engaged in discussion about the benefits of the Flock System and the Drone System being proposed in the budget supplementals.

With no further discussion on the matter, Director Singleton moved to approve Resolution No. 2022-02, adopting the Jersey Village Crime Control and Prevention District’s Budget for fiscal year 2022-2023. Director McCrea seconded the motion. The vote follows:

Ayes: Directors Wasson, Sheppard, Mitcham, Singleton, McCrea, and Bless
President Warren

Nays: None

The motion carried.

RESOLUTION NO. 2022-02

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

H. Adjourn

With no other items to be addressed by the Board, the meeting was adjourned at 6:18 p.m.



Lorri Coody, Board Secretary

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2023

AGENDA ITEM: E

AGENDA SUBJECT: Conduct Public Hearing on the Crime Control and Prevention District's FY 2023-2024 Budget

Department/Prepared By: Lorri Coody

Date Submitted: June 20, 2023

EXHIBITS: Public Hearing Notice
Proposed FY 2023-2024 CCPD Budget
Public Hearing Script

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

The purpose of the hearing is to give all interested parties the right to appear and be heard on the proposed fiscal year 2023-2024 Crime Control and Prevention District budget.

RECOMMENDED ACTION:

Conduct Public Hearing and receive public comments.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

**CITY OF JERSEY VILLAGE
NOTICE OF PUBLIC HEARINGS FOR JULY 17**

NOTICE is hereby given that public hearings will be conducted on July 17, 2023, at 6:00 p.m. by the Board of Directors for the Jersey Village Crime Control and Prevention District (CCPD), by the Board of Directors of the Jersey Village Fire Control Prevention, and Emergency Medical Services District (FCPEMSD) and by the City of Jersey Village City Council at 6:00 p.m. in the Civic Center Auditorium located at 16327 Lakeview Drive, Jersey Village, Texas. The purpose of the CCPD and FCPEMSD public hearings is to give all interested parties the right to appear and be heard on each District's proposed budget for fiscal year 2023-2024, and the purpose of the City Council's public hearings is to give all interested parties the right to appear and be heard on the adoption of each District's fiscal year 2023-2024 budget.

The City of Jersey Village public facilities are wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact ADA Coordinator at (713) 466-2102 or FAX (713) 466-2177 for further information.

Lorri Coody, City Secretary
City of Jersey Village, Texas



CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

Crime Control and Prevention District City of Jersey Village



FY 2023-24 PROPOSED BUDGET

June 30, 2023



Jersey Village, TX

Proposed Budget Comparison Report

Account Summary

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

JV CRIME CONTROL - Department: 10 - REVENUES

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Proposed Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Fund: 50 - JV CRIME CONTROL								
Revenue								
Department: 10 - REVENUES								
Category: 75 - OTHER TAXES								
50-10-7623	SALES TX-CRIME CONTROL	1,992,678.16	2,546,568.48	2,036,283.31	\$2,200,000.00	\$2,775,000.00	\$575,000.00	26.14%
Total Category: 75 - OTHER TAXES:		1,992,678.16	2,546,568.48	2,036,283.31	\$2,200,000.00	\$2,775,000.00	\$575,000.00	26.14%
Category: 96 - INTEREST EARNED								
50-10-9601	INTEREST EARNED	2,218.67	31,094.30	159,977.08	\$25,000.00	\$240,000.00	\$215,000.00	860.00%
Total Category: 96 - INTEREST EARNED:		2,218.67	31,094.30	159,977.08	\$25,000.00	\$240,000.00	\$215,000.00	860.00%
Category: 98 - MISCELLANEOUS REVENUE								
50-10-9802	SALE OF ASSETS	27,260.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		27,260.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Department: 10 - REVENUES:		2,022,156.83	2,577,662.78	2,196,260.39	\$2,225,000.00	\$3,015,000.00	\$790,000.00	35.51%
Total Revenue:		2,022,156.83	2,577,662.78	2,196,260.39	\$2,225,000.00	\$3,015,000.00	\$790,000.00	35.51%

Proposed Budget Comparison Report

JV CRIME CONTROL - Department: 27 - CRIME CONTROL

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Proposed Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Expense								
Department: 27 - CRIME CONTROL								
Category: 35 - SUPPLIES								
50-27-3504	UNIFORMS	16,000.00	16,000.00	16,000.00	\$16,000.00	\$16,000.00	\$0.00	0.00%
50-27-3505	SUPPLIES	0.00	6,000.00	9,000.00	\$9,000.00	\$9,000.00	\$0.00	0.00%
50-27-3510	BOOKS/PERIODICALS	2,542.90	5,618.00	5,618.00	\$5,618.00	\$5,618.00	\$0.00	0.00%
50-27-3523	OTHER EQUIPMENT	46,944.84	9,200.00	34,700.00	\$34,700.00	\$8,000.00	(\$26,700.00)	-76.95%
Total Category: 35 - SUPPLIES:		65,487.74	36,818.00	65,318.00	\$65,318.00	\$38,618.00	(\$26,700.00)	-40.88%
Category: 45 - MAINTENANCE								
50-27-4503	MAINTENANCE FOR INTEROP RADIO	0.00	0.00	0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Supplemental	Subject	Description						
	Radio Equipment Supplemental	\$10,000 Increase in Cy-Fair radio maintenance agreement to cover repairs on our radios that are out of warranty.						
50-27-4504	SOFTWARE	17,700.00	17,700.00	17,700.00	\$17,700.00	\$21,700.00	\$4,000.00	22.60%
Supplemental	Subject	Description						
	Software	Moving Oxygen software (\$3,000) and website hosting (\$1,000) from Assest Forfeiture to CCPD.						
50-27-4599	MISCELLANEOUS EQUIPMENT	488.57	15,400.00	3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00%
Total Category: 45 - MAINTENANCE:		18,188.57	33,100.00	21,000.00	\$21,000.00	\$35,000.00	\$14,000.00	66.67%
Category: 50 - SERVICES								
50-27-5015	LAB TEST	700.00	2,400.00	2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00%
50-27-5020	COMMUNICATIONS	2,873.19	8,000.00	8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00%
50-27-5022	COMMUNICATION SYSTEM, DISPATCH	7,330.25	30,000.00	10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
50-27-5029	Travel/Training	9,000.00	22,250.00	26,250.00	\$26,250.00	\$26,250.00	\$0.00	0.00%
50-27-5030	MAINTENANCE AGREEMENT	0.00	134,296.00	283,625.00	\$283,625.00	\$222,350.00	(\$61,275.00)	-21.60%
Supplemental	Subject	Description						
	Maintenance Agreement Supplemental	Flock Camera annual maintenance agreement - \$130,000. Vigilant software - \$4,250. Tyler/New World annual maintenance - \$65,200. Watchguard Body Camera warranty/maintenancefee - \$7,000. Motorola maintnenace contract - \$8,000. AFIS maintenance contract - \$4,100. DroneSense software maintenance - \$3,800.						
Total Category: 50 - SERVICES:		19,903.44	196,946.00	330,275.00	\$330,275.00	\$269,000.00	(\$61,275.00)	-18.55%
Category: 54 - SUNDRY								
50-27-5401	ELECTION EXPENDITURE	0.00	4,103.71	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Category: 54 - SUNDRY:		0.00	4,103.71	0.00	\$0.00	\$0.00	\$0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
50-27-5523	PERSONNEL-CRIME PREVENTION	1,591,822.70	1,591,822.70	1,735,822.00	\$1,735,822.00	\$2,150,917.00	\$415,095.00	23.91%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

Proposed Budget Comparison Report

JV CRIME CONTROL - Department: 27 - CRIME CONTROL

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Proposed Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
50-27-5524	ADMINISTRATIVE	23,450.00	23,450.00	24,150.00	\$24,150.00	\$25,150.00	\$1,000.00	4.14%
Total Category: 55 - PROFESSIONAL SERVICES:		1,615,272.70	1,615,272.70	1,759,972.00	\$1,759,972.00	\$2,176,067.00	\$416,095.00	23.64%
Category: 60 - OTHER SERVICES								
50-27-6001	AUTOMOBIL LIAB. INSURANCE	23,340.00	23,340.00	23,340.00	\$23,340.00	\$23,340.00	\$0.00	0.00%
Total Category: 60 - OTHER SERVICES:		23,340.00	23,340.00	23,340.00	\$23,340.00	\$23,340.00	\$0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
50-27-6571	OFFICE FURNITURE/EQUIPMENT	0.00	0.00	0.00	\$0.00	\$21,000.00	\$21,000.00	0.00%
Supplemental	Subject	Description						
	Furniture & Equipment Supplemental	Gallagher Security Access Control Card Reader system \$21,000-\$1,500 per door.						
50-27-6572	SPECIAL EQUIPMENT	8,000.00	0.00	0.00	\$0.00	\$120,000.00	\$120,000.00	0.00%
Supplemental	Subject	Description						
	Special Equipment Supplemental	Start up cost to install 10 cameras, which cost \$11,500 per camera, plus \$38 a month to operate (sim cards). Total cost of camera \$115,000 plus \$5,000 annual sim card fees.						
50-27-6573	COMPUTER HARDWARE	0.00	40,000.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		8,000.00	40,000.00	0.00	\$0.00	\$141,000.00	\$141,000.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
50-27-9772	TECHNOLOGY USER FEES	0.00	0.00	0.00	\$0.00	\$29,600.00	\$29,600.00	0.00%
Supplemental	Subject	Description						
	Computer Replacement Adjustments	Adjusted equipment pricing Moved Uniformed Office equipment to Crime Control Fund Added devices not on the replacement plan						
50-27-9781	EQUIPMENT PURCHASE CONTRIBUTIO	99,150.00	0.00	256,025.00	\$256,025.00	\$302,375.00	\$46,350.00	18.10%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

Proposed Budget Comparison Report

JV CRIME CONTROL - Department: 27 - CRIME CONTROL

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Proposed Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Supplemental	Subject	Description						
	Vehicle Replacement	Replacing all administrative and CID vehicles on an annual rotation per Vehicle Replacement Program - Replacing 3 and 4-year old patrol vehicles.						
	Total Category: 97 - INTERFUND ACTIVITY:	99,150.00	0.00	256,025.00	\$256,025.00	\$331,975.00	\$75,950.00	29.67%
	Total Department: 27 - CRIME CONTROL:	1,849,342.45	1,949,580.41	2,455,930.00	\$2,455,930.00	\$3,015,000.00	\$559,070.00	22.76%
	Total Expense:	1,849,342.45	1,949,580.41	2,455,930.00	\$2,455,930.00	\$3,015,000.00	\$559,070.00	22.76%
	Total Surplus/(Deficit) - JV CRIME CONTROL:	172,814.38	628,082.37	-259,669.61	(\$230,930.00)	\$0.00	\$230,930.00	-100.00%
	Report Total:	172,814.38	628,082.37	-259,669.61	(\$230,930.00)	\$0.00	\$230,930.00	-100.00%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

PRESIDENT OF CCPD

Script for CCPD Public Hearing on the 2023-2024 Proposed Annual Budget

Read Item F on the CCPD agenda - then say:

I now call to order this public hearing on the City of Jersey Village Crime Control and Prevent District's proposed annual budget for fiscal year 2023-2024. Everyone desiring to speak at this hearing should complete a public hearing comment card and present the card to the City Secretary.

Each speaker will have 5 minutes to present information concerning the District's proposed fiscal year 2023-2024 budget.

Chief of Police, Kirk Riggs will summarize the subject of this public hearing.

(Once Chief Riggs completes his summary, call the first person signing up to speak).

(After everyone has spoken . . . or if no one desires to speak, finish the meeting with the following)

There being no one (else) desiring to speak, I now close this public hearing on the City of Jersey Village Crime Control and Prevent District's proposed annual budget for fiscal year 2023-2024.

**CRIME CONTROL AND PREVENTION DISTRICT
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: July 17, 2023

AGENDA ITEM: F

AGENDA SUBJECT: Consider Resolution No. 2023-01, adopting a budget for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

Department/Prepared By: Lorri Coody **Date Submitted:** June 20, 2023

EXHIBITS: Resolution No. 2023-01
EX A - Adopted FY 2023-2024 CCPD Budget (DRAFT)

BUDGETARY IMPACT:	Required Expenditure:	\$
	Amount Budgeted:	\$
	Appropriation Required:	\$

CITY MANAGER APPROVAL:

BACKGROUND INFORMATION:

The alternative budget procedures adopted by the Board of Directors of the Jersey Village Crime Control and Prevention District require that the Board conduct a public hearing on the proposed annual budget for the upcoming fiscal year no later than the 21 days prior to the first month of each fiscal year of the District.

After the public hearing on the proposed budget, the Board shall adopt a budget for the upcoming fiscal year.

The adopted budget shall be submitted to the Jersey Village City Council within ten 10 days after it is adopted or deemed adopted by the Board.

A draft of the Adopted FY 2023-2024 CCPD Budget is included in the Meeting Packet for review purposes only and is subject to changes resulting from the public hearing.

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2023-01, adopting a budget for the ensuing fiscal year, beginning October 1, 2023, and ending September 30, 2024, in accordance with Chapter 363 of the Texas Local Government Code and the alternative procedures adopted by the District; and providing for the effective date thereof.

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

RESOLUTION NO. 2023-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRIME CONTROL AND PREVENTION DISTRICT OF THE CITY OF JERSEY VILLAGE, TEXAS, ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR, BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024, IN ACCORDANCE WITH CHAPTER 363 OF THE TEXAS LOCAL GOVERNMENT CODE AND THE ALTERNATIVE PROCEDURES ADOPTED BY THE DISTRICT; AND PROVIDING FOR THE EFFECTIVE DATE THEREOF.

WHEREAS, the Jersey Village Board of Directors of the Crime Control and Prevention District have received budget estimates of the revenues of the District and the expense of conducting the affairs of the District for the ensuing fiscal year beginning October 1, 2023, and ending September 30, 2024, and which said estimate contains all the information as required by Chapter 363 of the Texas Local Government Code; and

WHEREAS, the Board of Directors of the District (“the Board”) has received the estimate and held a public hearing thereon as provided by both Chapter 363 of the Texas Local Government Code and the alternative procedures adopted thereunder; and

WHEREAS, after full and final consideration of the information contained in the proposed budget and the input received at the public hearing, it is the opinion of the Board that the budget attached hereto should be approved and adopted. **NOW THEREFORE;**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JERSEY VILLAGE CRIME CONTROL AND PREVENTION DISTRICT:

Section 1: That the Board hereby adopts the budget for the District’s 2023-2024 fiscal year, which is attached hereto as Exhibit “A” and incorporated herein for all intents and purposes.

Section 2: This resolution shall take effect immediately from and after its passage by the Board.

INTRODUCED, READ, and PASSED by affirmative vote of the Board of Directors of the Jersey Village Crime Control and Prevention District, this the **17th day of July 2023**.

Bobby Warren, Board President

ATTEST:

Lorri Coody, City Secretary



CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

Crime Control and Prevention District City of Jersey Village



FY 2023-24 ADOPTED BUDGET

June 30, 2023

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023



Jersey Village, TX

Adopted Budget Comparison Report

Account Summary

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

JV CRIME CONTROL - Department: 10 - REVENUES

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Adopted Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Fund: 50 - JV CRIME CONTROL								
Revenue								
Department: 10 - REVENUES								
Category: 75 - OTHER TAXES								
50-10-7623	SALES TX-CRIME CONTROL	1,992,678.16	2,546,568.48	2,036,283.31	\$2,200,000.00	\$2,775,000.00	\$575,000.00	26.14%
Total Category: 75 - OTHER TAXES:		1,992,678.16	2,546,568.48	2,036,283.31	\$2,200,000.00	\$2,775,000.00	\$575,000.00	26.14%
Category: 96 - INTEREST EARNED								
50-10-9601	INTEREST EARNED	2,218.67	31,094.30	159,977.08	\$25,000.00	\$240,000.00	\$215,000.00	860.00%
Total Category: 96 - INTEREST EARNED:		2,218.67	31,094.30	159,977.08	\$25,000.00	\$240,000.00	\$215,000.00	860.00%
Category: 98 - MISCELLANEOUS REVENUE								
50-10-9802	SALE OF ASSETS	27,260.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Category: 98 - MISCELLANEOUS REVENUE:		27,260.00	0.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Department: 10 - REVENUES:		2,022,156.83	2,577,662.78	2,196,260.39	\$2,225,000.00	\$3,015,000.00	\$790,000.00	35.51%
Total Revenue:		2,022,156.83	2,577,662.78	2,196,260.39	\$2,225,000.00	\$3,015,000.00	\$790,000.00	35.51%

Adopted Budget Comparison Report

JV CRIME CONTROL - Department: 27 - CRIME CONTROL

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Adopted Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Expense								
Department: 27 - CRIME CONTROL								
Category: 35 - SUPPLIES								
<u>50-27-3504</u>	UNIFORMS	16,000.00	16,000.00	16,000.00	\$16,000.00	\$16,000.00	\$0.00	0.00%
<u>50-27-3505</u>	SUPPLIES	0.00	6,000.00	9,000.00	\$9,000.00	\$9,000.00	\$0.00	0.00%
<u>50-27-3510</u>	BOOKS/PERIODICALS	2,542.90	5,618.00	5,618.00	\$5,618.00	\$5,618.00	\$0.00	0.00%
<u>50-27-3523</u>	OTHER EQUIPMENT	46,944.84	9,200.00	34,700.00	\$34,700.00	\$8,000.00	(\$26,700.00)	-76.95%
Total Category: 35 - SUPPLIES:		65,487.74	36,818.00	65,318.00	\$65,318.00	\$38,618.00	(\$26,700.00)	-40.88%
Category: 45 - MAINTENANCE								
<u>50-27-4503</u>	MAINTENANCE FOR INTEROP RADIO	0.00	0.00	0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
Supplemental	Subject	Description						
	Radio Equipment Supplemental	\$10,000 Increase in Cy-Fair radio maintenance agreement to cover repairs on our radios that are out of warranty.						
<u>50-27-4504</u>	SOFTWARE	17,700.00	17,700.00	17,700.00	\$17,700.00	\$21,700.00	\$4,000.00	22.60%
Supplemental	Subject	Description						
	Software	Moving Oxygen software (\$3,000) and website hosting (\$1,000) from Assest Forfeiture to CCPD.						
<u>50-27-4599</u>	MISCELLANEOUS EQUIPMENT	488.57	15,400.00	3,300.00	\$3,300.00	\$3,300.00	\$0.00	0.00%
Total Category: 45 - MAINTENANCE:		18,188.57	33,100.00	21,000.00	\$21,000.00	\$35,000.00	\$14,000.00	66.67%
Category: 50 - SERVICES								
<u>50-27-5015</u>	LAB TEST	700.00	2,400.00	2,400.00	\$2,400.00	\$2,400.00	\$0.00	0.00%
<u>50-27-5020</u>	COMMUNICATIONS	2,873.19	8,000.00	8,000.00	\$8,000.00	\$8,000.00	\$0.00	0.00%
<u>50-27-5022</u>	COMMUNICATION SYSTEM, DISPATCH	7,330.25	30,000.00	10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
<u>50-27-5029</u>	Travel/Training	9,000.00	22,250.00	26,250.00	\$26,250.00	\$26,250.00	\$0.00	0.00%
<u>50-27-5030</u>	MAINTENANCE AGREEMENT	0.00	134,296.00	283,625.00	\$283,625.00	\$222,350.00	(\$61,275.00)	-21.60%
Supplemental	Subject	Description						
	Maintenance Agreement Supplemental	Flock Camera annual maintenance agreement - \$130,000. Vigilant software - \$4,250. Tyler/New World annual maintenance - \$65,200. Watchguard Body Camera warranty/maintenancefee - \$7,000. Motorola maintnenace contract - \$8,000. AFIS maintenance contract - \$4,100. DroneSense software maintenance - \$3,800.						
Total Category: 50 - SERVICES:		19,903.44	196,946.00	330,275.00	\$330,275.00	\$269,000.00	(\$61,275.00)	-18.55%
Category: 54 - SUNDRY								
<u>50-27-5401</u>	ELECTION EXPENDITURE	0.00	4,103.71	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Category: 54 - SUNDRY:		0.00	4,103.71	0.00	\$0.00	\$0.00	\$0.00	0.00%
Category: 55 - PROFESSIONAL SERVICES								
<u>50-27-5523</u>	PERSONNEL-CRIME PREVENTION	1,591,822.70	1,591,822.70	1,735,822.00	\$1,735,822.00	\$2,150,917.00	\$415,095.00	23.91%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

Adopted Budget Comparison Report

JV CRIME CONTROL - Department: 27 - CRIME CONTROL

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Adopted Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
50-27-5524	ADMINISTRATIVE	23,450.00	23,450.00	24,150.00	\$24,150.00	\$25,150.00	\$1,000.00	4.14%
Total Category: 55 - PROFESSIONAL SERVICES:		1,615,272.70	1,615,272.70	1,759,972.00	\$1,759,972.00	\$2,176,067.00	\$416,095.00	23.64%
Category: 60 - OTHER SERVICES								
50-27-6001	AUTOMOBIL LIAB. INSURANCE	23,340.00	23,340.00	23,340.00	\$23,340.00	\$23,340.00	\$0.00	0.00%
Total Category: 60 - OTHER SERVICES:		23,340.00	23,340.00	23,340.00	\$23,340.00	\$23,340.00	\$0.00	0.00%
Category: 65 - CAPITAL OUTLAY								
50-27-6571	OFFICE FURNITURE/EQUIPMENT	0.00	0.00	0.00	\$0.00	\$21,000.00	\$21,000.00	0.00%
Supplemental	Subject	Description						
	Furniture & Equipment Supplemental	Gallagher Security Access Control Card Reader system \$21,000-\$1,500 per door.						
50-27-6572	SPECIAL EQUIPMENT	8,000.00	0.00	0.00	\$0.00	\$120,000.00	\$120,000.00	0.00%
Supplemental	Subject	Description						
	Special Equipment Supplemental	Start up cost to install 10 cameras, which cost \$11,500 per camera, plus \$38 a month to operate (sim cards). Total cost of camera \$115,000 plus \$5,000 annual sim card fees.						
50-27-6573	COMPUTER HARDWARE	0.00	40,000.00	0.00	\$0.00	\$0.00	\$0.00	0.00%
Total Category: 65 - CAPITAL OUTLAY:		8,000.00	40,000.00	0.00	\$0.00	\$141,000.00	\$141,000.00	0.00%
Category: 97 - INTERFUND ACTIVITY								
50-27-9772	TECHNOLOGY USER FEES	0.00	0.00	0.00	\$0.00	\$29,600.00	\$29,600.00	0.00%
Supplemental	Subject	Description						
	Computer Replacement Adjustments	Adjusted equipment pricing Moved Uniformed Office equipment to Crime Control Fund Added devices not on the replacement plan						
50-27-9781	EQUIPMENT PURCHASE CONTRIBUTIO	99,150.00	0.00	256,025.00	\$256,025.00	\$302,375.00	\$46,350.00	18.10%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

Adopted Budget Comparison Report

JV CRIME CONTROL - Department: 27 - CRIME CONTROL

Account Number		2020-2021 Total Activity	2021-2022 Total Activity	2022-2023 YTD Activity Through Jun	Current Fiscal Year Budget 2022-2023	Adopted Budget Next Fiscal Year 2023-2024	Comparison to Current Budget Increase / (Decrease)	Percent Difference
Supplemental	Subject	Description						
	Vehicle Replacement	Replacing all administrative and CID vehicles on an annual rotation per Vehicle Replacement Program - Replacing 3 and 4-year old patrol vehicles.						
	Total Category: 97 - INTERFUND ACTIVITY:	99,150.00	0.00	256,025.00	\$256,025.00	\$331,975.00	\$75,950.00	29.67%
	Total Department: 27 - CRIME CONTROL:	1,849,342.45	1,949,580.41	2,455,930.00	\$2,455,930.00	\$3,015,000.00	\$559,070.00	22.76%
	Total Expense:	1,849,342.45	1,949,580.41	2,455,930.00	\$2,455,930.00	\$3,015,000.00	\$559,070.00	22.76%
	Total Surplus/(Deficit) - JV CRIME CONTROL:	172,814.38	628,082.37	-259,669.61	(\$230,930.00)	\$0.00	\$230,930.00	-100.00%
	Report Total:	172,814.38	628,082.37	-259,669.61	(\$230,930.00)	\$0.00	\$230,930.00	-100.00%

CCPD MEETING PACKET FOR THE MEETING TO BE HELD ON JULY 17, 2023

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